 TALLITA COSTA SILVA

+39 324 6290 732

cs.tallita@gmail.com

*- looking to relocate to Ireland –*

EXPERIENCE

Starboard Cruise Services Beauty & Jewelry

Provide customers with information and high-quality retail standard service. Expert

Selling and promoting a wide range of beauty and jewelry products. DEC 2016 – JUNE 2019

Flytour Amex Travel Travel

Responsible for all the operations concerning travel itineraries for Consultant

Credit Suisse employees. Platform – GDS Sabre NOV 2014 – NOV 2016

Carlson Wagonlit Travel Emergency

Providing support, information and finding efficient solutions for any and all Travel Analyst

travel related problems, corporate or leisure. Platform – GDS Sabre MAR 2013 – NOV 2014

Booking.com Hotel

Increasing sales and improving relationships between hotels and account Coordinator

managers. DEC 2013 – FEB 2014

Passatempo Educativo NGO Board Director

Helped create an NGO, mainly focused on assisting children in need. Recruiting

volunteers and donors, developing and planning new activities. NOV 2010 – DEC 2013

CATDMC Brazil Operations

Developing and merchandising new products and/or packages, also contacting Supervisor

and hiring stakeholders. Organizing and booking tours for foreign clients. NOV 2010 – DEC 2012

EDUCATION

MBA in Marketing Management – University of Sao Paulo, Brazil, jun 2016

Bachelor in Leisure and Tourism Studies – University of Sao Paulo, Brazil, jun 2016

SKILLS & ABILITIES

* Microsoft Office Suite – Word, Excel, Power Point
* GDS Sabre Platform
* Languages: Portuguese – native, English – fluent, Spanish – intermediary, Italian – basic.
* Product management
* Client behavior knowledge
* Basic process management
* Proactive approach and result oriented attitude
* Developing client relationships aimed at increasing business account renewals
* Ability to prioritize to stay focused on the job at hand, all with a keen eye for detail

ADDITIONAL INFO

* Organizing and developing cultural events – SP Turis, Virada Cultural
* Developing a small group into becoming an NGO, with the main purpose of helping children in need

to improve their social skills, at the same time learning.